

15TH
ANNUAL
CONFERENCE
AND
EXHIBITION

RFID
JOURNAL
LIVE!

MAY 9-11, 2017
PHOENIX CONVENTION CENTER
PHOENIX, AZ

RFID Journal LIVE! 2017 HOUSING SUB-BLOCK AGREEMENT

This signed Agreement is required to request a block of 10 or more hotel rooms.

Email this agreement to RFID Journal LIVE! 2017 Housing Bureau at RFIDhousing@connectionshousing.com or by fax to (702) 331-9571. Once received, your block request will be reviewed and based on availability will be assigned to one of your hotel choices.

A credit card is required to book your room block. Request only the number of rooms you will actually need.

When your room reservations have been made in the RFID Journal LIVE! 2017 Housing Bureau system in your room block with names, the email entered will receive an acknowledgement from the **RFID Journal LIVE! 2017** Housing Bureau.

February 22, 2017, midnight EDT – Deadline to make and complete your company’s room block reservations online yourself, or **February 22, 2017, noon, EDT**, deadline to send your completed rooming list with all individual room occupants’ names to be processed by the **RFID Journal LIVE! 2017** Housing Bureau. The housing bureau Will not hold “dummy”, “TBD” named rooms or multiple rooms under one name beyond **February 22, 2017**.

On **February 23, 2017**, all unreserved rooms remaining in your company block will be released to general attendees. If you need to request additional rooms for your block, you will be placed in order of requests and fulfilled based on availability. You may make any changes - You may do them online yourself or they must be in writing. Please note: **RFID Journal LIVE! 2017**, reservation name; guest’s acknowledgement number and exactly what you would like to change to ensure we are changing the correct guest within your block of rooms.

PART I: HOTEL PREFERENCE

| Hotel Choice(s) in Order of Preference | Hotel | RFID 2017 Single/Double/Triple/Quad room rates without taxes | Internet included | Breakfast Included | Restaurant on property | Parking Charges Per Day (subject to change without notice) |
|--|------------------------------------|--|-------------------|--------------------|------------------------|---|
| | Hotel Palomar Phoenix CityScape | \$239/\$239/\$259/\$279 | | | • | Self-Parking: \$23.00 USD Daily Valet Parking: \$30.00 USD Daily |
| | Hyatt Regency Phoenix | \$219/\$219/\$249/\$259 | • | | • | Valet Parking: \$28.00 USD Daily |
| | Renaissance Phoenix Downtown | \$219/\$219/\$239/\$259 | • | | • | Valet Parking: \$30.00 USD Daily |
| | Springhill Suites Phoenix Downtown | \$169/\$169/\$169/\$169 | • | • | | Self-Parking: Complimentary |
| | The Westin Phoenix Downtown | \$209/\$209/\$219/\$229 | • | | • | Valet Parking: \$29.00 USD Daily |

E-mail form to RFIDhousing@connectionshousing.com or fax to 702-331-9571; questions: 702-541-8942

PART II: ROOM BLOCK REQUEST

Fill in the **total** number of rooms requested each night. PLEASE NOTE: The check-out date is not considered a night stayed.
Event Dates & Exhibit Hall Dates are May 9 - 11, 2017.

| DAY | Fri. | Sat. | Sun. | Mon. | Tues. | Wed. | Thurs. | Fri. | Total Room |
|-------------|------|------|------|------|-------|------|--------|------|------------------|
| DATE | 5/5 | 5/6 | 5/7 | 5/8 | 5/9 | 5/10 | 5/11 | 5/12 | Nights Requested |
| # Requested | | | | | | | | | |

PART III: CONTACT INFORMATION AND ACCEPTANCE

Name of Company or Organization: _____

Contact Name: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Contact Email Address: _____

Phone #: _____ Cell #: _____

Credit Card Name & Expiration Date: _____

***We will call you to get the credit card number as we no longer except credit cards via email due to PCI Rules.*

Credit Card Billing Address: _____

City: _____ State: _____ Zip: _____

Credit Card Signature Below:

Card Signature _____ Date Signed: _____

Phone #: _____ Cell #: _____

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The **RFID Journal LIVE! 2017** Exhibitor Sub-Blocks procedures and cancellation policies supersede the hotel's cancel policies, in addition, these procedures and cancellation policies supersede any corporate agreement your company has on file with this specific hotel brand. Please review your **RFID Journal LIVE! 2017** housing acknowledgement to be sure the information is accurate.

1. The **RFID Journal LIVE! 2017** Housing Bureau is the official source for hotel rooms for this event and your rooms are obtained by submitting an Exhibitor Sub-Block Agreement Form.
2. Any credit card provided to **RFID Journal LIVE! 2017** Housing Bureau must be valid through 05/17 to establish an Exhibitor room sub-block for 10 or more rooms.
3. If the guaranteeing credit card is to pay for all night's room and tax and will not be presented at check-in, the hotel's credit card authorization form is required. Obtain this form from the hotel at any time and return to the hotel after April 18, 2017, and one week prior to arrival to insure proper processing.
4. A credit card is required for each room reservation and must be presented at check in to pay for any room and tax balance due and /or incidentals at check-out unless all charges are covered by the credit card authorization.
5. The **RFID Journal LIVE! 2017** rates are guaranteed at each **RFID Journal LIVE! 2017** hotel until the **RFID Journal LIVE! 2017** hotel room block is sold out or through **February 22, 2017**, whichever occurs first.
6. All room reservations must have a name and identical names may be cancelled as duplicates.
7. After a room block is established for an Exhibitor, the contact may make their room reservations either
 - Online at any time and not later than Wednesday, **February 22, 2017**, midnight, EDT, or
 - Send their completed rooming list no later than Wednesday, **February 22, 2017**, noon, EDT, to the **RFID Journal LIVE! 2017** Housing Bureau for processing.
8. **February 23, 2017**– all unreserved rooms remaining in an Exhibitor's sub-block will be released. Any additional rooms required will be based on space availability.
9. The hotel's Early Departure Fee will be charged by your hotel if the hotel is not told of any changes prior to your arrival or at check in.
10. The Exhibitor Sub block contact or room guest may modify or cancel any reservation
 - Online at any time through **February 22, 2017**, midnight, EDT or
 - Anytime in writing before **February 22, 2017**, noon, EDT, to the **RFID Journal LIVE! 2017** Housing Bureau at RFIDhousing@connectionshousing.com

Any reservation cancelled in its entirety

- Up through February 22, 2017, midnight, EDT, and will not be charged a cancellation-processing fee.
- Beginning February 23, 2017 up to hotel event cancellation policy will be charged a \$35 cancellation-processing fee.
- Within 72 hours of arrival Hotel Palomar Phoenix, Hyatt Regency Phoenix, Renaissance Phoenix Downtown, Springhill Suites Phoenix and Westin Phoenix Downtown will be charged by the hotel one night's room and tax.

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